



**CITY OF SAN BRUNO  
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the April 14, 2016 Meeting

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**CITIZENS' CRIME PREVENTION COMMITTEE**

**March 10, 2016 - 7:00 p.m.**

**San Bruno City Hall - 567 El Camino Real**

**Capuchino Conference Room #113**

**1. Call to Order:** Meeting called to order at 7:05p.m. by Committee Chair Mary Mahon.

**2. Attendance/Roll Call: (quorum = 4) :**

Member Peter Carey present, Member Anne Dellinger present, Member Roberto Donlucas present, Member Mary Mahon present, Member Robert Riechel present. Member Val Morgan present. Member Rich Wong present. A quorum was present.

**Also present:**

SBPD Chief Ed Barberini, Officer Sherry Campbell, Guests Robert Barnett, & Malcolm Robinson.

**3. Presentation: None**

**4. Approval of Minutes:**

Member Roberto Don Lucas moved and member Peter Carey seconded the motion to approve the minutes of the February 11, 2016 meeting as approved and circulated by the SBPD. All members of the committee approved the minutes with the exception of Robert Riechel who abstained as he was absent from the last meeting.

**5. Communications & Announcements:**

Chief Barberini received two inquiries about Neighborhood Watch groups from the Police Survey. The names were given to Mary Mahon who will assign committee members to assist them.

**6. Staff Reports: No reports on the agenda.**

**7. Public Comment on items not on the agenda:**



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Robert Barnett asked Chief Barberini about the police position to help curb chronic code enforcement issues. Chief Barberini advised that Officer Howard Hoyer and Officer Campbell have been utilized in this position.

Rich Wong inquired about a mobile crime reporting application for smart phones that could be used in San Bruno. Chief Barberini stated that this is currently not available.

Val Morgan provided information on recent crimes/scams occurring in the area.

***Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.***

### 8. Business

#### a. Neighborhood Watch:

**ACTION:** Richard Wong explained the work he was doing with Malcolm Robinson to assist the Robinson's with setting up their Neighborhood Watch Group.

Val Morgan is working with Officer Campbell to schedule a meeting for the Shelter Creek residents.

Mary Mahon discussed the Neighborhood Watch group for the Chestnut/Williams block.

Mary Mahon also met with Archie Wong to assist him with a group. Rich Wong is familiar with the Nextdoor.com group in Archie's neighborhood so Rich will follow up with Archie.

Mary is currently working with a group on Keefe Court, and the two names given by Chief Barberini. Peter Carey agreed to help with some of these individuals.

Officer Campbell and Mary will set up a date for a general meeting with existing block captains and other individuals interested in Neighborhood Watch.

**ACTION:** Roberto Donlucas will have a draft of the National Night Out Brochure at the next meeting.



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**ACTION:** Anne Dellinger confirmed that the Library and Senior Center have sufficient brochures on Neighborhood Watch. Robert Riechel will check the City Hall supply.

**b. Crime Tips/bilingual:**

“April is distracted driving awareness month” and “Help Prevent Residential Burglary” were presented to the committee for approval. Robert Riechel made a motion and Anne Dellinger seconded to approve these tips. Both tips were unanimously approved by the committee. Officer Campbell will submit them to San Bruno Cable.

**c. Committee Participation Events:**

Mary Mahon will contact Assemblyman Mullin’s office about future health and safety fairs. She will also contact Operation Clean Sweep and Day in the Park about the committee’s information table at these events. Mary Mahon and Officer Campbell will make a sign-up sheet for Police Recognition Day.

**d. Social Media:**

The committee discussed what items they wanted to display on a 30 sec. video to be submitted to the Police Department for inclusion on their webpage. Members thought a brief description of the Committee followed by Neighborhood Watch information would be appropriate. Roberto Don Lucas asked for an updated Roster of Committee members. Mary Mahon will provide one.

**e. Meeting Guidelines: (Discussed at beginning of meeting)**

Mary Mahon discussed the guidelines for recorded meetings.

**f. Follow-up on items from last meeting: None**

**9. Adjournment:**

Meeting was adjourned at 8:45 p.m.

Minutes were taken and transcribed by Mary Mahon.

Mary Mahon also recorded this meeting on a recording device. It will be stored for at least 30 days after they have been approved by this committee.